
RESEARCH IN THE SCHOOLS

The board encourages the use of educational research when it is deemed sound for and of value to pupils and is undertaken in accordance with procedures established by the chief school administrator.

For purposes of this policy, research shall be defined as any collection of data, including but not limited to surveys, opinion polls, demographic information and test results which are to be used for analysis and interpretation related to drawing conclusions or testing hypotheses.

Research Involving Staff and/or Students

Anyone who wishes to conduct formal research which requires collection of data or information from pupils or teachers must have prior approval of the chief school administrator. Such approval will require submission of a written proposal which includes: (1) the purpose and value of the research; (2) a full description of personnel and institutions who are sponsoring the research; (3) a description of the population to be involved; (4) a description of the method for data collection; (5) provisions for informed consent; (6) an outline of the research design; (7) the time and plan for dissemination of the results; and (8) copies of all documents including the survey instrument, instructions, letters, and release forms.

The chief school administrator reserves the right to deny requests that (1) fail to demonstrate value to the district (2) require excessive time; and/or are intrusive into pupil or staff privacy.

Surveys by Staff or Students

Surveys conducted during school hours on school premises by pupils or by staff must have prior approval of the principal. Such surveys, petitions, and opinion polls must be related to a classroom or student activity project.

Results of such documents must first be reviewed and discussed with the principal prior to submission to the board of education.

Surveys of members by Associations may be conducted privately without notification when the results are to be used solely for Association business.

Surveys by Non-School Personnel

Any member of the community who wishes to sample opinion of either staff or pupils must do so outside of the school day and off school premises.

Policy Adopted: August 16, 1994